

S-E-C-R-E-T

~~CONFIDENTIAL~~

MEMORANDUM FOR: Chief, Intelligence School

30 April 1957

SUBJECT : Weekly Activities Report #18
24 April through 30 April 1957

I. Progress on Training Aids

A. Intelligence B.3

1. Table exhibit of OO/C Division
2. New display exhibit of ORR

B. Intelligence B.5

1. Two large map charts on communications

C. Language and Area Training

1. Layout and compiling Intensive Polish Reading Course, including design and finished art for front and back covers and map of Poland

25X1

2. Layout and compiling Bulgarian Reader including design and finished art for front and back covers and map of Bulgaria.

3. Layout and compiling Slovak Reader including design and finished art for front and back covers and map.

4. Layout and compiling Serbo-Croatian Reader including design and finished art for front and back covers and map of Yugoslavia.

5. One large pegboard display showing the monetary values of 14 countries and the Vatican.

6. Layout design, "Certificate of Appreciation," approved; working drawing to be completed.

D. Operations O.22

1. Series of charts (12) for Safehouse use. These charts are part of one unit on Tradecraft. Additional units are being planned.

E. A & E/TR

1. Four drawings of floor plans showing emergency routes of evacuations for Air Raid Warden,

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2. One large strip chart, "Agent and Case Officer, Human Relations"

F. AD and Staffs/OCR

1. Large chart, "Organization of OCR," for formal presentation in layout stage.

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II. Training Aids Completed

- A. Intelligence School, Office of the Deputy Chief
 - 1. Designed cover for booklet, "Intelligence Studies"
- B. Intelligence B.3
 - 1. Two name plates
- C. Intelligence I.3
 - 1. Eighteen name plates and 9 stands
- D. Operations School
 - 1. Two name plates and stands for use on desks
- E. Language and Area Training
 - 1. One large map of Russia drymounted
 - 2. One large chart drymounted and free hand lettered captions
 - 3. Corrections made on large map chart
- F. Registrar's Office/IR
 - 1. Art work for OER Bulletin
 - 2. Working drawing of OER Poster
- G. Film Production Branch/IR
 - 1. Two signs for use in filming

III. Items of Administrative Interest

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[redacted] was on a special assignment out of the city 25 and 26 April.

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[redacted]
Chief, Visual Aids Staff

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